



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Vice-Chairman
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Jail Planning Committee Meeting Minutes - February 28, 2012

Commissioner Philpot called the meeting to order at 2:00 PM and started with the pledge of allegiance.

Members present: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett, Brian Loanes, Gary Goudreau, and Daniel Ward.

The committee will work with David Bennett's report as guidance. The attached topics were reviewed and discussed. (Attached to minutes, page #2)

During this first organizational meeting, the committee assigned various members with tasks:

Daniel Ward – formulate specifications for the facility.
Brian Loanes – identify program stake holders in the community.
Debra Shackett – Provide info from model county, Washington OR.
Gary Goudreau – work on a mission statement and goals.

The committee discussed a timeline for establishing a bond. We would need numbers in order to do this. All present felt that October 1, 2012 would be a good deadline to have a total project cost (not just the building aspect of it). This would include staff analysis, maintenance, programs, support, building, etc.

The committee will meet regularly every two weeks from this date forward. The next meeting will take place on Wednesday, March 14, 2012 at 4:30 PM. After that date, the committee will meet every other Tuesday at 4:30 PM. (making the next date 3/27/12). Commissioners stress that this is not about building just a building but building a total package program.

Adjourn: With no further business to discuss to meeting was adjourned by unanimous vote at 3:30 PM.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant

2/28/2012

Jail Planning Committee Meeting

Discussion Topics:

1. Reorganize or establish an oversight committee for the process moving forward.
 - A. Establish the goals and mission statement for the CCP
 - B. Establish a timeline & schedule for all of the below, with milestone dates.
 - C. Determine who will be involved with the programming and schematic design for the facility.
 - D. Participate in review and final acceptance of both the CCP and the programming/schematic design for the facility
2. Will Community Corrections be a separate department or a division of DOC?
3. Who will participate in creating the Community Corrections Program (CCP), separate from programming for the facility itself?
4. Identify the process moving forward
5. In addition to the County, will there be participation from City, State and/or Federal agencies? Will there be funding/grants from any of these entities? Engage with State:
 - A. Committee that Brian's on? Delegation? NHAC?
 - B. Currently no funding available from State
 - C. Coordinated effort to reduce populations & spending
 - D. Community based substance abuse treatment resources
 - E. Reduce unnecessary prison detention time (p. 38)
 - F. Justice Reinvestment Act
 - G. Mental health assessment tool. Genesis vs. State DOC
 - H. Probation officers – only 3 in Belknap County. Need to significantly reduce caseloads! (p. 41) Consider felony, misdemeanor, both – state vs. county programs
 - I. Statutory changes to allow for shorter probations (p. 45)
6. Purchase Risk Assessment tool (p. 40)
 - A. Bail commissioners role?
7. Develop structured sanction policy (p. 46)
 - A. Use of community based options
 - B. Policy linked to risk level
 - C. Day reporting, residential treatment...
8. Early Case Resolution Program (p. 48)
9. More frequent grand jury
10. County Attorney prosecute all felonies
11. Expand diversion, drug court, mental health court...jail is the last resort
12. Continue data collection